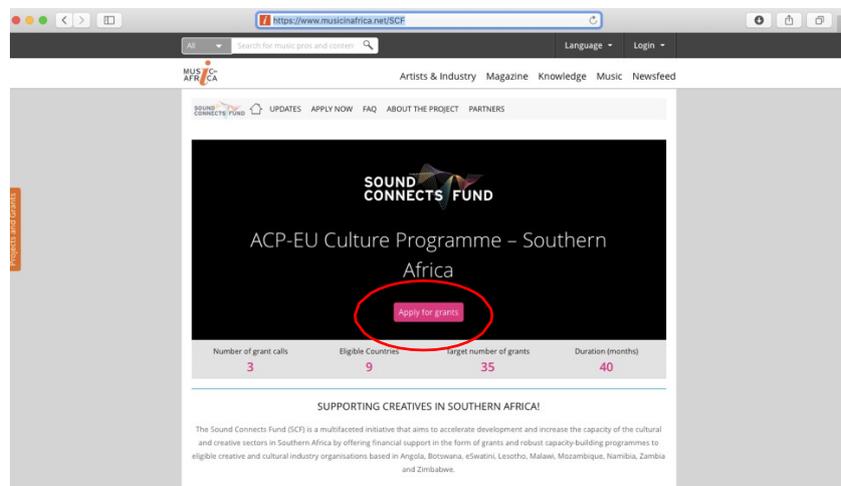


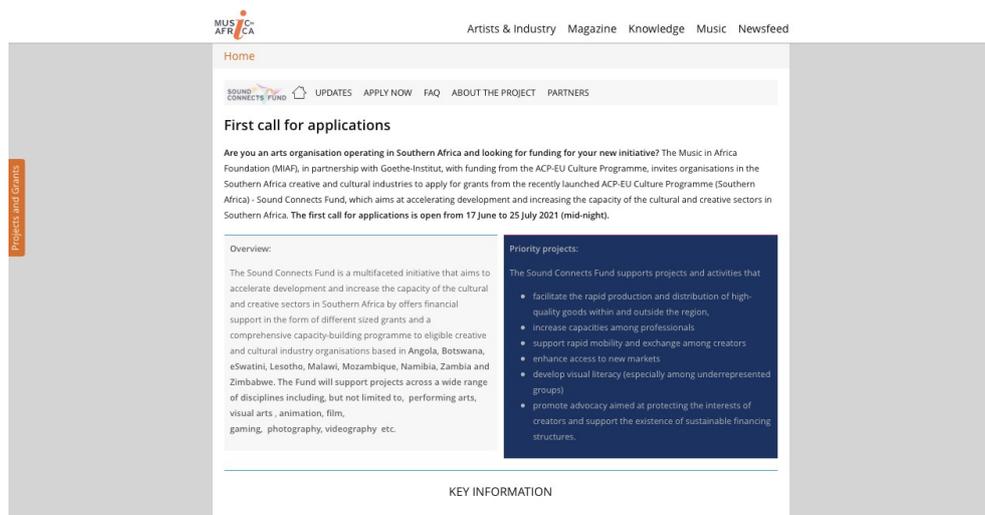
Sound Connects Fund - How to Apply

The Sound Connects Fund is a multifaceted initiative aimed at accelerating development and increasing the capacity of the cultural and creative sectors in Southern Africa. From 2021 to 2024, the fund will award grants worth €2.85m (\$3.4m) and offer a robust capacity-building programme to the value of €570 000 to eligible creative and cultural industry organisations in SADC. Our official website is <https://bit.ly/SCApplyHere2>.

If you wish to apply to this fund, the first crucial step is to ensure that you have perused through our entire [website](#) – this will be imperative in determining your eligibility.



Once you have determined that you are eligible, you can start your application process by clicking on the pink button that reads [Apply for Grants](#) on the SCF homepage, as per the image above. Clicking on that button will take you to the below page:



On this webpage you will find the deadline for the fund: **31 January 2023 (midnight)**. No applications for this call will be accepted after this date. When you scroll down, you will come across the **KEY INFORMATION** section which houses the following tabs: **Available grants, Eligible entities and programmes, How to apply, Evaluation process and criteria, Required documents** and **Portuguese application pack**. It is imperative to thoroughly read through all the tabs as there is vital information that you need to know in order to successfully apply to the fund.

KEY INFORMATION

Available grants	Eligible entities & programmes	How to apply	Evaluation process & criteria	Required documents
Portuguese application pack				

The **How to apply** tab is of great importance as it contains the Sound Connects Fund Grant Pack which consists of documents that need to be filled in as part of your application. You would need to scroll down to the bottom of the page to find the pack, as pictured below:

Important Note: The SFC Grant Application Submission Form does not allow applicants to save their applications and complete them later. Before applicants start any work on the submission platform, it is advised that they must first complete the official SCF Grant Application form and annexures and collect all the required supporting documents.

Please make sure to download all the documents below:

-  **applicationguidelines.pdf**
Application Guide
-  **applicationform-2.docx**
Application Form
-  **budgettemplate.xls**
Budget Template (Annex1)
-  **annex2.docx**
Legal Entity Form (Annex 2)
-  **annex3.docx**
Financial Identification Form (Annex 3)
-  **annex4.docx**
Declaration Of Honour Form (Annex 4)

The grant pack consists of the **application guideline, application form, budget template, legal entity form, financial identification form, declaration of honour form** and the **common mistakes booklet**.

Applicants from Angola and Mozambique (only) may apply in Portuguese if they so wish by filling in the Portuguese application form and Portuguese annexures. Please download the Portuguese Grant Application Pack by clicking on the last tab title “Portuguese Application Pack”.

With regards to the **budget template**, here are a few salient points to remember when you are working on it:

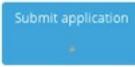
- the budget **must** be in Euros, this means that you will need to convert all of your project costs that are in your local currencies to Euros;
- look out for the drop-down menus – this means scrolling across to the end of the block until you see a drop-down arrow;
- the budget has a self-calculating function; thus, the total figures will automatically be calculated when you enter the figures for number of units and cost of unit;
- only input the amount co/self-funded if you have additional funding to what you are applying for.

Once you've filled in all the documents in the pack and you've collected all the mandatory documents as indicated on the **Required documents** tab, you are then ready to apply on the submission form. You can access the submission form by going back to the **How to apply** tab, scroll down to the blue button that reads **Submit Application**.

Applicants from Angola and Mozambique must also use this submission form to submit their applications.

Please make sure to download all the documents below:

-  **applicationguidelines.pdf**
Application Guide
-  **applicationform-2.docx**
Application Form
-  **budgettemplate.xls**
Budget Template (Annex1)
-  **annex2.docx**
Legal Entity Form (Annex 2)
-  **annex3.docx**
Financial Identification Form (Annex 3)
-  **annex4.docx**
Declaration Of Honour Form (Annex 4)



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Important Note: The SCF Grant Application Submission Form does not allow applicants to save their applications and complete them later. Before applicants start any work on the submission platform, it is advised that they must first complete the official SCF Grant Application form and annexures and collect all the required supporting documents.



Sound Connects Fund Submission Form

Please read instructions carefully, refer to SCF Grant Application Guide for more information, and ensure all required annex documents are attached before submitting. Please note: This portal does not allow applicants to save and complete later. Before applicants complete this compulsory section, it is advised that they first complete the official Grant Application Form and the supplied SCF Budget and collect all the required supporting documents.

Project Name

** Required*

Requested Grant Size

** Required*

Project Location(s)

This is what the submission platform looks like.

IMPLEMENTED BY:



FUNDED BY:



CO-FUNDED BY:



SIEMENS | Stiftung

This is where you will also need to attach the completed documents from the pack:

SCF Grant Application Form Add files	* Required
SCF Grant Budget Template (Annexure 1) Add files	* Required
SCF Legal Identity Form (Annexure 2) Add files	* Required
SCF Financial Identification Form (Annexure 3) Add files	* Required
Declaration of Honour Form (Annexure 4) Add files	* Required
Proof of Company/ Organisation Registration Add files	* Required
Tax Clearance / Tax Compliance Document Add files	* Required
Stamped or Audited Financial Statements (2019 and 2020) Add files	* Required

Once you have filled everything in and you've attached all required documents, you can submit your application:

Consent for collection and storing of applicants information.

All data collected will be stored and processed in accordance with relevant local and international data protection policies including GPRD (Regulation (EU) 2016/679) ('GDPR'), to ensure the safety and integrity of the applicants' information. Read more about relevant data protection policies here: <https://cutt.ly/6nt08si> By ticking the box, you give your consent for the collection of information you have submitted through the grant application, to be collected, stored and processed in accordance with relevant local and international data protection policies including GPRD (Regulation (EU) 2016/679) ('GDPR').

* Required

Submit

All the best with your applications, should require further assistance please contact us at scf@musicinafrica.net. The deadline for this call is **31 January 2023 MIDNIGHT**.

Operating under the banner 'ACP-EU Culture Programme (Southern Africa) – Sound Connects Fund', the initiative is made possible with funding from the ACP-EU Culture Programme, a project implemented by Organisation of the African, Caribbean and Pacific States (OACPS) funded by the European Union (EU). The programme is co-funded by Goethe-Institut.

The Sound Connect Fund is implemented by the MIAF in partnership with Goethe-Institut South Africa. The Siemens Stiftung, a founding partner of the Music In Africa Foundation, is also a partner of the fund.